

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, June 7, 2023 (3:30 PM)

---

### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Patrick Mooney  
                                 Denyelle Nishimori

### ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent Educational Services Kerstin Kramer, Executive Director of Student Services Annamarie Cohen, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

### 1.0 Teleconference

**1.1 This meeting is being conducted by teleconference at the following locations: 11603 Donner Pass Road, Truckee, CA 96161. Members participating at this location: Denyelle Nishimori, Cris Hennessey, and Dianna Driller. Pat Mooney will be located at 500 South Main Street, Salt Lake City, UT 84101. Each Teleconference location is open to the public, and any public member has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.**

### 2.0 Call To Order

President Driller called the meeting to order at 3:32 p.m.

### 3.0 Public Comment on Closed Session

**3.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

### 4.0 Closed Session

**4.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**4.2 Public Employment Certificated, Classified, Confidential, and Management**

## 5.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:33 p.m.

## 6.0 Open Session/Report out Action Taken in Closed Session

### 6.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

## 7.0 Approval of Agenda

### 7.1 Approve June 7, 2023, Board Meeting Agenda

**Recommendation:** Approve June 7, 2023, Board Meeting Agenda

#### **ORIGINAL - Motion**

Member **(Cristina Hennessey)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve June 7, 2023, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

## 8.0 Public Comment

**8.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

## 9.0 Student Representative Report

### 9.1 Student Representatives Report

The student representative reports can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org)

## 10.0 School Showcase

### 10.1 Sierra Expeditionary Learning School School Showcase

Principal Manahan of the Sierra Expeditionary Learning School provided an update to the board.

## 11.0 Superintendent's Report

### 11.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### 11.2 Approve District Strategic Plan Framework

Throughout the 2022-2023 school year, the district collaborated with TTUSD staff, students, families, and community members to gather feedback on aspects our community cherishes most about TTUSD schools. We aimed to identify opportunities to enhance current programs and address potential challenges. Drawing from the community's input and research conducted by a 45-person Task Force, District Leadership, and the Board, the District developed an updated strategic plan framework. Staff presented a draft framework at the May 17, 2023, board meeting and

is now presenting an updated version for approval which has incorporated feedback from the board and a third community survey.

**Recommendation:** Approve District Strategic Plan Framework

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve District Strategic Plan Framework'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 12.0 Recognition of Contribution to Educational Community

### 12.1 Superintendent CLO Ghysels will Recognize TTUSD Retirees

## 13.0 Resolution

### 13.1 Approve Resolution No. 31-2022-2023 - General Liability Coverage and Workers' Compensation for Volunteer Personnel

This resolution extends District workers' compensation and general liability insurance coverage to individuals who directly volunteer to provide services in the District in the event of an injury.

**Recommendation:** Approve Resolution No. 31-2022-2023 - General Liability Coverage and Workers' Compensation for Volunteer Personnel

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 31-2022-2023 - General Liability Coverage and Workers' Compensation for Volunteer Personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 14.0 Public Hearing

### 14.1 Public Hearing on the 2023-2024 Proposed Budget

State law requires the Board to hold a public hearing prior to the adoption of its annual budget. The public hearing must be held at the same meeting as the public hearing scheduled for the Local Control and Accountability Plan. The hearing cannot be held at the same meeting in which the formal budget adoption occurs.

**Recommendation:** Hold a Public Hearing for the 2023-2024 Proposed Budget and Allow for Public Comment

### 14.2 Public Hearing on the Local Control and Accountability Plan for 2023-2024

Education Code 52060 mandates that by July 1, 2014, and annually thereafter, districts and county offices of education must develop a Local Control and Accountability Plan (LCAP) that aligns with their annual budget and identifies actions they will take to meet state priorities pertaining to teacher qualifications, implementation of the California Common Core State Standards, parental involvement, student achievement, student

engagement, school climate, student access to the course of study and student outcomes in those courses. The plan must be consistent with a template provided by the State Board of Education (SBE).

**Recommendation:** Hold Public Hearing to receive public comments and feedback on the 2023-2024 Local Control Accountability Plan prior to adoption on June 21, 2023.

## 15.0 Consent Agenda

### 15.1 Approve Personnel Action Report for June 7, 2023

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the board. By approving the personnel action agenda, the board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for June 7, 2023

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for June 7, 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### 15.2 Approve Warrants, Contracts and Donations for the June 07, 2023, Board Meeting

Warrants, Contracts, and Donations for the June 07, 2023, Board Meeting

**Recommendation:** Approve Warrants, Contracts, and Donations for the June 07, 2023 Board Meeting

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the June 07, 2023 Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### 15.3 Approve Disposal of Obsolete Instructional Materials

Over the years old, outdated instructional materials have accumulated at the sites and the district and are no longer being used. These items are not current Board-adopted materials; therefore, we would like to dispose of these items by following California Education Code Section 60530. As required by Education Code Section 60530(b), a list of materials to be disposed of will be provided to any party requesting a list within 30 days of Board approval for disposal.

**Recommendation:** Approve the disposal of obsolete instructional materials.

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the disposal of the obsolete instructional

materials.' Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **15.4 Approve Leave of Absence Requests for the 2023-2024 School Year**

Human Resources works with site and department administrators to assess staffing and recommend approval of leaves.

**Recommendation:** Approve Leave of Absence Requests for the 2023-2024 School Year

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Leave of Absence Requests for the 2023-2024 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **15.5 Approve Proposed New High School Course Visual and Performing Arts - Music for 2023-2024**

The proposed new High School course Visual and Performing Arts - Music will allow the students to develop various technological skills associated with careers in the music industry.

**Recommendation:** Approve the proposed New High School Course Visual and Performing Arts - Music for 2023-2024.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve proposed New High School Course Visual and Performing Arts - Music for 2023-2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **16.0 Consent Items Pulled for Discussion/Approval**

#### **17.0 Educational Services**

##### **17.1 Accelerated Learning Services Presentation**

Board Item Staff Report Accelerated Learning Services 2023 AL School Board Presentation June 7, 2023

The TTUSD Accelerated Learner Services (ALS) is designed to support all advanced learners in their continuous academic progress and healthy social and emotional development.

**Recommendation:** Review Accelerated Learning Services Presentation

## 18.0 Personnel

### 18.1 Approve the Declaration of Need for Fully Qualified Educators for the 2023-2024 School Year

The Declaration of Need for Fully Qualified Educators (DON) is an annual form submitted to the Commission by California employing agencies as required by statute. The DON form contains the estimated number of emergency and limited assignment teaching permits that will be requested during the school year. In addition, the DON requires verification by the LEA that policies for conducting diligent searches to recruit fully credentialed individuals have been implemented.

**Recommendation:** Approve the Declaration of Need for Fully Qualified Educators for the 2023-2024 School Year

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the Declaration of Need for Fully Qualified Educators for the 2023-2024 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### 18.2 Review Two Options for the Start and Ending Dates for the 2024-2025 School Calendar

The Calendar Committee reviewed options for the 2024-2025 school calendar with direction from the School Board to include additional instructional days, beyond five snow days, built into to calendar. The Calendar Committee is presenting two calendar options for review.

**Recommendation:** Review Two Options for the Start and Ending Dates for the 2024-2025 School Calendar

## 19.0 Business Services

### A) Facilities

#### 19.1 Approve Bid Package and Contractor's Agreement #23-00-16 with The Design Build Inc., the Lowest Responsive and Responsible Bidder for the Portables & Kitchen Cooling Project 2023

This Project consists of Adding cooling units and associated electrical work in the kitchens at Truckee High School, Glenshire Elementary School, Tahoe Lake Elementary School, Kings Beach Elementary School, Truckee Elementary School, and the 8 portables at Truckee Elementary School.

**Recommendation:** Approve Bid Package and Contractor's Agreement #23-00-16 with The Design Build Inc., the Lowest Responsive and Responsible Bidder for the Portables & Kitchen Cooling Project 2023

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Bid Package and Contractor's Agreement #23-00-16 with The Design Build Inc., the Lowest Responsive and Responsible Bidder for the Portables & Kitchen Cooling Project 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**19.2 Approve Bid Package and Contractor’s Agreement #23-04-01 with Shane Brown Electric, the Lowest Responsive and Responsible Bidder for the TMO Electric Vehicle Charging Stations Project 2023**

This Project consists of the Installation of infrastructure to support four (4) electric vehicle charging stations for electric buses at the Tahoe-Truckee Unified School District Transportation, Maintenance, and Operations (TMO) Facility.

**Recommendation:** Approve bid package and contractor’s Agreement #23-04-01 with Shane Brown Electric, the Lowest Responsive and Responsible Bidder for the TMO Electric Vehicle Charging Stations Project 2023

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve bid package and contractor’s Agreement #23-04-01 with Shane Brown Electric, the Lowest Responsive and Responsible Bidder for the TMO Electric Vehicle Charging Stations Project 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**19.3 Approve Agreement #23-04-04 Between Tahoe Truckee Unified School District and Charge Point, Inc. to Purchase Electric Vehicle Charging Stations Installation Materials and Warranty for the Transportation, Maintenance & Operation Facility Project 2023**

Charge Point, Inc. will provide the installation and materials on the prepared site and perform a site validation, including electrical capacity, transformers, panels, breakers, wiring, cellular coverage, and station installation, all meeting local state codes procured pursuant to Sourcewell Contract No 04221.

**Recommendation:** Approve Agreement #23-04-04 Between Tahoe Truckee Unified School District and Charge Point, Inc. to Purchase Electric Vehicle Charging Stations Installation Materials and Warranty for the Transportation, Maintenance & Operation Facility Project 2023

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #23-04-04 Between Tahoe Truckee Unified School District and Charge Point, Inc. to Purchase Electric Vehicle Charging Stations Installation Materials and Warranty for the Transportation, Maintenance & Operation Facility Project 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**19.4 Approve Amendment #2 for Core Construction Agreement #22-31-06 for the North Tahoe High School Campus Modernization Project**

This amendment #2 to the Facilities Lease agreement for CORE Construction captures the cost associated with the finalized guaranteed maximum price for this project.

**Recommendation:** Approve Amendment #2 for Core Construction Agreement #22-31-06 for the North Tahoe High School Campus Modernization Project

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Amendment #2 for Core Construction Agreement #22-31-06 for the North Tahoe High School Campus Modernization Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## **20.0 Association Report and Comment**

### **20.1 CSEA - California School Employees Association**

### **20.2 TTEA - Tahoe Truckee Education Association**

## **21.0 Student Services**

### **21.1 Implementation of Tahoe Truckee Unified School District's Extracurricular and Athletic Competition Process**

This presentation is to explain the implementation process of the existing Board Policy 6145.2 and the administrative regulations.

**Recommendation:** Information Only - Implementation of the Tahoe Truckee Unified School District's extracurricular and athletic competition process

## **22.0 Board Business**

### **22.1 Comments of Board Members**

The board members' comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **23.0 Second Closed Session**

### **23.1 Public Employment Certificated, Classified, Confidential, and Management**

**23.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

## **24.0 Report out Action from Closed Session**

## **25.0 Adjournment**

There being no further business, the meeting was adjourned at 9:30 p.m.