

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, September 6, 2023 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Patrick Mooney
 Denyelle Nishimori

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Logan Mallonee, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

Clerk Hennessey called the meeting to order at 4:29 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

Clerk Hennessey Driller reconvened the meeting at 5:30 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

6.0 Approval of Agenda

6.1 Approve September 6, 2023, Board Meeting Agenda

Recommendation: Approve September 6, 2023, Board Meeting Agenda
ORIGINAL - Motion

Member (**Denyelle Nishimori**) Moved, Member (**Patrick Mooney**) Seconded to approve the **ORIGINAL** motion 'Approve September 6, 2023, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

8.0 Student Representative Report

8.1 Student Representatives Report

9.0 Superintendent's Report

9.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

10.0 Resolution

10.1 Resolution No. 3-2023-2024 of the Governing Board of the Tahoe Truckee Unified School District to Establish September as Attendance Awareness Month

School Attendance is essential to student achievement and graduation. This resolution supports the message that school attendance matters for all areas of school success and prepares students for college and/or a career. TTUSD supports Attendance Awareness Month during September 2023.

Recommendation: Adopt Resolution No. 3-2023-2024 of the Governing Board of the Tahoe Truckee Unified School District to Establish September as Attendance Awareness Month

ORIGINAL - Motion

Member (**Patrick Mooney**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Adopt Resolution No. 3-2023-2024 of the Governing Board of the Tahoe Truckee Unified School District to Establish September as Attendance Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

11.0 Consent Agenda

11.1 Approve Warrants, Contracts and Donations for the September 6, 2023 Board Meeting

Warrants, Contracts, and Donations for the September 6, 2023 Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the September 6, 2023 Board Meeting

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the September 6, 2023 Board Meeting'. Upon a roll call vote being taken, the vote was:

Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

11.2 Approve Consolidated Application and Reporting (CARS) 2023-2024

Application for Funding

The Tahoe Truckee Unified School District is required to review and receive approval of the Application for Funding Selection on the Consolidated Application and Reporting (CARS) system, from the Board of Education. The data has been entered and certified for the 2023-2024 school year.

Recommendation: Review and approve the selections for the application for funding through the Consolidated Application and Reporting (CARS)

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Review and approve the selections for the application for funding through the Consolidated Application and Reporting (CARS)'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

11.3 Approve First 5 Placer Children & Families Commission Contract

CN006708A Agreement Amendment

The Tahoe Truckee Unified School District's 2021-2023 contract was amended to include the period of January 1, 2024 through June 30, 2024. The amount was increased from \$240,675 to \$315,000.

Recommendation: First 5 Placer Children & Families Commission Contract Contract No. CN006708A Agreement Amendment

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'First 5 Placer Children & Families Commission Contract Contract No. CN006708A Agreement Amendment'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

11.4 Approve Personnel Action Report for September 6, 2023

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for September 6, 2023

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for September 6, 2023'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

11.5 Approve Proposed Alder Creek Middle School Field Trip to Portola, CA, from September 22 to September 24, 2023

Alder Creek Middle School (ACMS) has joined with the Rotary Club in District 5190 to offer high-quality leadership training with a strong emphasis on ethics to a select group of 8th-grade students who have demonstrated leadership skills. The aim is to provide these students with the tools for the difficult choices that students face as they prepare for their high school experience.

Recommendation: Approve the proposed Alder Creek Middle School Field Trip to Portola, CA, from September 22 to September 24, 2023.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Alder Creek Middle School Field Trip to Portola, CA, from September 22 to September 24, 2023'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

12.0 Consent Items Pulled for Discussion/Approval

13.0 Association Report and Comment

13.1 CSEA - California School Employees Association

13.2 TTEA - Tahoe Truckee Education Association

14.0 Personnel

14.1 Approve Job Description for Project Manager and Energy Conservation/Sustainability Coordinator

This position provides project management and administration for a variety of facilities-related projects, including large capital improvements and maintenance. In addition, this position is responsible for compiling and tracking energy usage data, updating the District Energy Conservation Plan, and researching and coordinating District sustainability initiatives as it relates to facilities and operations.

Recommendation: Approve Job Description for Project Manager and Energy Conservation/Sustainability Coordinator

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Job Description for Project Manager and Energy Conservation/Sustainability Coordinator'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.0 Business Services

A) Facilities

15.1 Approve Ward-Young Agreement #23-37-13 for Truckee High School Field House 2023 Project

This agreement with Ward-Young Architects is to complete the design of the project, secure DSA approval, and provide construction administration during the construction of the project.

Recommendation: Approve Ward-Young Agreement #23-37-13 for Truckee High School Field House 2023 Project

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Ward-Young Agreement #23-37-13 for Truckee High School Field House 2023 Project'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

B) Fiscal Services

15.2 Review the 2022-2023 Annual Debt Report

Staff will present the Annual Debt Report for the 2022-2023 fiscal year per Board Policy 3470 Debt Issuance and Management.

Recommendation: Information Only

15.3 Approve the 2023-2024 Financial and Operational Agreement Between Tahoe Truckee Unified School District and Sierra Expeditionary Learning School (SELS)

This agreement, written as a Memorandum of Understanding (MOU), between TTUSD and SELS is the annual exercise that outlines the fees associated with services for facilities, food services, oversight, snow removal, special education, transportation, and technology from TTUSD & Placer County Office of Education. Included in this MOU are Appendix A for optional services and Appendix B to highlight the agreed-upon numbers for student enrollment and facilities.

Recommendation: Approve the 2023-2024 Financial and Operational Agreement between Tahoe Truckee Unified School District and Sierra Expeditionary Learning School.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the 2023-2024 Financial and Operational Agreement between Tahoe Truckee Unified School District and Sierra Expeditionary Learning School'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Cristina Hennessey Yes
Patrick Mooney Yes

Denyelle Nishimori Yes

16.0 Board Business

16.1 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

17.0 Second Closed Session

17.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

17.2 Public Employment Certificated, Classified, Confidential, and Management

18.0 Report out Action from Closed Session

19.0 Adjournment

There being no further business, the meeting was adjourned at 6:12 p.m.