



**DATE:** June 12, 2024

**TO:** Board of Education

**FROM:** Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

**SUBJECT:** Declare List of Used Vehicles and Equipment to be Surplus and Approve Estimated Values

**PRESENTED BY:** Todd Rivera, Assistant Superintendent Chief Business Officer

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### **ACTION REQUESTED**

Declare list of used vehicles and equipment to be surplus and approve estimated values.

### **BACKGROUND INFORMATION**

The transportation department is continually evaluating our inventory of vehicles and shop equipment to determine the condition and usability of each asset. Many vehicles and equipment items were deemed obsolete or unusable, unable to be repaired, or too costly to repair. These items are no longer needed by the District. In addition, the District is the recipient of four PCAPCD bus replacement grants. The District must surplus and destroy the buses as a requirement of the grant. In order to dispose of these vehicles and equipment, the Board must first declare them surplus. By declaring these items surplus, we are able to offer these items for sale to the public through a published notice in accordance with California Education Code Section 17545.

Education Code 17545 allows the governing board of any school district to sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. Additionally, Education Code 17546(a) states that “If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500.00), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board.” Staff has evaluated all surplus items listed and has determined an estimated value for each item. All vehicles/equipment are estimated under the \$2,500 value. The estimated values for each item are listed in the attachment. Staff is recommending that the Board declare the listed items as surplus and approve the estimated values included in the surplus list.

All Board Members must approve the values in order to qualify for provisions under Ed Code 17546.

**RESOURCES REQUIRED:** There may be a nominal amount of proceeds resulting from the sale of the surplus items.

**PREPARED BY:** Laura Rowe, Business Services Coordinator, for Todd Rivera, Assistant Superintendent Chief Business Officer

Attachment: List of Surplus Vehicles and Equipment and Surplus Estimated Values