



DATE: August 7, 2024

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Approve Memorandum of Understanding 24-25 No. 1 with California School Employees Association Chapter No. 383, New Job Description, and Classified Salary Schedule – Early Learning and Enrollment Specialist

PRESENTED BY: Mike Shepherd, Executive Director of Human Resources

ACTION REQUESTED

Approve the Memorandum of Understanding 24-25 No. 1 with California School Employees Association Chapter No. 383, New Job Description, and Classified Salary Schedule for the Early Learning and Enrollment Specialist.

BACKGROUND INFORMATION

Tahoe Truckee Unified School District and the California School Employees Association No. 383 have agreed that, upon approval by the Board of Trustees, will address the Job Description and Classified Salary Schedule for the position - Early Learning and Enrollment Specialist.

RESOURCES REQUIRED: General Fund

PREPARED BY: Tichelle Criswell, Confidential Administrative Assistant, for Mike Shepherd, Executive Director of Human Resources

Attachments:

- CSEA 383 24-25 MOU #1
- Job Description – Early Learning and Enrollment Specialist
- Proposed Classified Salary Schedule