



DATE: April 6, 2022
TO: Board of Education
FROM: Mrs. Carmen Diaz Ghysels, Superintendent Chief Learning Officer
SUBJECT: Approve Agreement #22-00-03 Between Tahoe Truckee Unified School District and Lionakis for Facilities Master Planning Services
PRESENTED BY: Jorge Rojas, Director of Facilities, Maintenance, and Operations

ACTION REQUESTED

Approve Agreement #22-00-03 between Tahoe Truckee Unified School District and Lionakis for facilities master planning services

BACKGROUND INFORMATION

Board Policy 7110 recognizes the importance of developing a Facilities Master Plan (FMP) to address short and long-range planning for our district facilities. The master plan shall be regularly reviewed and updated to reflect changes in educational program needs, facilities conditions, enrollment, and demographic data.

The Facilities Department intends to update the FMP developed in 2014. Accordingly, on December 8, 2021, an advertisement was issued seeking Request for Proposals (RFP) from a qualified consulting teams to assist in preparing a comprehensive plan to guide facilities planning and improvements district-wide. Services include facilities assessment, space planning, meeting facilitation, conceptual design, preliminary cost estimating, and cost-benefit analysis for options, including changes of use, new construction, and remodeling.

The eight responding firms were evaluated using a competitive process for selecting consulting firms based on demonstrated competence and the qualifications necessary to perform the services required. The FMP Selection Committee, which is comprised of nine district Leadership members, reviewed and evaluated each proposal for compliance with the mandatory requirements. The district grading criteria factored responsiveness of proposals, qualifications, the strength of proposed teams, references, relevant experience, accessibility to the district, litigation history, and interviews.

The Selection Committee came to a consensus when selecting Lionakis to perform the district-wide Facilities Master Plan update at the negotiated rate.

RESOURCES REQUIRED: \$266,600.00 from Developer Fees and General Fund

PREPARED BY: Rose Green, Administrative Assistant – Facilities

Attachments: Agreement