



DATE: June 26, 2024

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Approve Resolution No. 29-2023-2024 to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School

PRESENTED BY: Rob Koster, Director of Facilities, Maintenances and Operations

ACTION REQUESTED

Approve Resolution No. 29-2023-2024 to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School.

BACKGROUND INFORMATION

Southwest Gas Corporation (SWG) is the utility company providing the District with natural gas services to its school facilities, including Glenshire Elementary School. The District has multiple gas lines running underground from the meter to the school building and portable classrooms. These gas lines are referred to as Customer Owned Yard Lines (COYL), which the District is responsible for maintaining. SWG is responsible for the line running from the street to the meter.

In furtherance of the SWG's COYL Program at Glenshire Elementary School, SWG desires to relocate gas lines to move the point of delivery closer to the structures being served with natural gas and to install SWG-owned and maintained facilities at the Property. For SWG to proceed with this work, and to enable SWG to install and maintain the newly installed gas line, the District needs to convey an easement to SWG for a public utilities right-of-way to a portion of the school property, pursuant to Education Code section 17556, et seq.

The process for the District to convey the easement requires the District's Board to first adopt a Resolution of Intent by a two-thirds (2/3rds) majority vote. Once the Board adopts the Resolution of Intent to Convey an Easement, the District is then required to give notice of: (a) the adoption of the Resolution of Intent, and (b) the time and place of the public hearing regarding the conveyance of the proposed easement. The Board will then hold a public hearing on the conveyance and receive comments, if any, and have the opportunity to adopt the Resolution Authorizing Conveyance of Easement by a two-thirds (2/3rds) majority vote.

RESOURCES REQUIRED: N/A

PREPARED BY: Rose Green for Rob Koster, Director of Facilities, Maintenances and Operations

Attachment: Proposed Notice of Public Hearing and Resolution to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School