

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, June 26, 2024 (3:45 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Denyelle Nishimori

ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

President Driller called the meeting to order at 3:45 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

3.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.3 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:32 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

6.0 Approval of Agenda

6.1 Approve June 26, 2024, Board Meeting Agenda

Recommendation: Approve June 26, 2024, Board Meeting Agenda

ORIGINAL - Motion

Member (**Denyelle Nishimori**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve June 26, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

Public comment can be viewed at tahoetruckeemedia.org.

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

9.0 Presentation

9.1 Invitation for TTUSD to join the Truckee Library Joint Powers Agreement (JPA)

The Board of Education will hear a presentation by Nevada County that invites TTUSD to participate in the Truckee Library Joint Powers Agreement (JPA) in a limited capacity.

Recommendation: Information Only

Board item will be brought back as info for discussion at the August 14, 2024.

10.0 Public Hearing

10.1 Public Hearing to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School

Education Code section 17556 et seq. sets forth the process for the District to convey an easement upon its property. In accordance with Section 17559, before formally authorizing the conveyance of an easement, the District's Governing Board must hold a public hearing on the question of making the conveyance of the easement.

Recommendation: Hold a public hearing to convey an easement to Southwest Gas Corporation for Glenshire Elementary School and allow for public comment.

11.0 Resolution

11.1 Approve Resolution No. 29-2023-2024 to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School

Southwest Gas Corporation (SWG) is seeking an easement from the District to relocate gas lines and install facilities at Glenshire Elementary School. The District's Board needs to adopt a Resolution of Conveyance and hold a public hearing before conveying the easement to SWG

Recommendation: Approve Resolution No. 29-2023-2024 to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 29-2023-2024 to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

11.2 Approve Resolution No. 30-2023-2024 - Notice of Governing Board Member Election - Two Term Seats November 2024 Election/Placer County and Notice of District Election Placer County

Declaring an election be held in its jurisdiction; requesting the Board of Supervisors to consolidate this election with any other election conducted on said date; and requesting election services by the County Clerk of Placer.

Recommendation: Approve Resolution No. 30-2023-2024 - Notice of Governing Board Member Election - Two Term Seats November 2024 Election/Placer County and Notice of District Election Placer County

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 30-2023-2024 - Notice of Governing Board Member Election - Two Term Seats November 2024 Election/Placer County and Notice of District Election Placer County'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

11.3 Approve Resolution No. 31-2023-2024 - Notice of Governing Board Member Election - Two Term Seats for November 2024 Election/Nevada County and Notice of District Election

Per California Elections Code Section 10509, the Nevada County Elections Division requires a resolution from the Tahoe Truckee Unified School District Board of Trustees requesting election services no later than July 3, 2024.

Recommendation: Approve Resolution No. 31-2023-2024 - Notice of Governing Board Member Election - Two Term Seats for November 2024 Election/Nevada County and Notice of District Election

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 31-2023-2024 - Notice of Governing Board Member Election - Two Term Seats for November 2024 Election/Nevada County and Notice of District Election'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes

Denyelle Nishimori Yes

12.0 Donation

12.1 Accept Donation from Truckee Optimist Club for 2024-25 Early Learning Family Enrichment

The Truckee Optimist Club generously donated \$2,000 for the STEPP Program. This donation will be used for STEPP field trips and items for the Teen Closet.

Recommendation: Accept Donation from Truckee Optimist Club for 2024-25 Early Learning Family Enrichment

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Donation from Truckee Optimist Club for 2024-25 Early Learning Family Enrichment'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

13.0 Grant

13.1 Accept Grant from Soroptimist International of Truckee for End of Year and Summer Support

The Soroptimist International of Truckee generously donated \$1,465 for end-of-year celebrations and take-home activity kits for infants, toddlers, and preschool-age children.

Recommendation: Accept Grant from Soroptimist International of Truckee for End of Year and Summer Support

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant from Soroptimist International of Truckee for End of Year and Summer Support'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.0 Consent Agenda

14.1 Approve Proposed Revision to Board Policy 5145.3 Nondiscrimination/Harassment

Proposed revisions to the board policy are presented to the Board for review as recommended by the model provided by CSBA This policy was reviewed by the Board on June 12, 2024.

Recommendation: Approve Proposed Revision to Board Policy 5145.3 Nondiscrimination/Harassment

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Board Policy 5145.3

Nondiscrimination/Harassment'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.2 Approve Proposed Revision to Board Policy and Regulation 5131.2 Bullying

Proposed revisions to the board policy are presented to the Board for review as recommended by the model provided by CSBA. This policy was reviewed by the Board on June 12, 2024.

Recommendation: Approve Proposed Revision to Board Policy 5131.2 Bullying

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Board Policy 5131.2 Bullying'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.3 Approve Adoption of Emergency Response Instructional Materials

By the end of the course, students will have the skills to evaluate incidents depending on the type, implement an action plan, and deliver the necessary action to serve the public effectively.

Recommendation: Approve the adoption of Emergency Response Instructional Materials.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the adoption of Emergency Response Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.4 Approve Disposal of Obsolete Instructional Materials

Over the years old, outdated instructional materials have accumulated at the sites and the district, and are no longer being used. These items are not current Board-adopted materials therefore we would like to dispose of these items by following California Education Code Section 60530. As required by Education Code Section 60530(b), a list of materials to be disposed of will be provided to any party requesting a list within 30 days of Board approval for disposal.

Recommendation: Approve the disposal of obsolete instructional materials.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve disposal of obsolete instructional materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.5 Approve Disposal of Surplus Technology Equipment

Obsolete and broken equipment is removed from classrooms to maintain safety and an orderly learning environment. Once surplussed, the technology is prepared for disposal and recycled.

Recommendation: Approve the declared list of used technology equipment to be surplus.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the declared list of used technology equipment to be surplus'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.6 Approve Warrants, Contracts, and Donations for the June 26, 2024, Board Meeting

Warrants, Contracts, and Donations for the June 26, 2024, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the June 26, 2024, Board Meeting.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the June 26, 2024, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

14.7 Approve Personnel Action Report for June 26, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for June 26, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for June 26, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes

Denyelle Nishimori Yes

15.0 Consent Items Pulled for Discussion/Approval

16.0 Educational Services

16.1 Annual Report for English Learners Master Plan and the DELAC Presentation

The District English Learner Advisory Committee (DELAC) advises the district on English Learner Programs and Services.

Recommendation: Recommend that the Board takes the DELAC input under advisement and consider it for future policy discussions.

16.2 Approve the Local Control and Accountability Plan for 2024-2025

State law requires the Board to hold a public hearing before adopting its 2024-2027 Local Control and Accountability Plan. The public hearing must be held at the same meeting as the public hearing scheduled for the 2024-2025 Proposed Budget. The hearing cannot be held at the same meeting in which the formal budget adoption occurs.

Recommendation: Approve the 2024-2025 Local Control Accountability Plan.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the 2024-2025 Local Control Accountability Plan'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

A) Curriculum and Instruction

16.3 Outdoor Education Presentation

Outdoor education is essential for all students in the Tahoe Truckee Unified School District. Every student will have the opportunity every year to learn and grow through hands-on learning experiences in natural settings available to them in our unique environment. Outdoor education helps students develop critical thinking, problem-solving abilities and decision-making skills, and mental wellness. These experiences foster a love of learning and a deep sense of environmental responsibility.

Recommendation: Information and discussion

16.4 First Read of Adoption of High School Video Editing Instructional Materials

The textbook will be displayed at the receptionist's desk at the District Office.

Recommendation: Review and provide direction on the proposed adoption of instructional materials for High School Video Editing Instructional Materials.

17.0 Business Services

A) Fiscal Services

17.1 2024-2025 Proposed Budget Adoption

California Education Code requires all school districts to adopt a budget for the 2024-2025 school year by July 1, 2024. Prior to adoption, the district must hold a public hearing to invite public comment on the Proposed Budget, which occurred on June 12, 2024.

Recommendation: Approve and adopt the 2024-2025 Proposed Budget.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve and adopt the 2024-2025 Proposed Budget'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

18.0 Personnel

18.1 Approve Memorandum of Understanding No. 7 with Tahoe Truckee Education Association - Changes to the Truckee Elementary School Schedule

The Memorandum of Understanding No. 7 with Tahoe Truckee Education Association - Changes to the Truckee Elementary School Schedule is being presented to the Board for review and approval.

Recommendation: Approve the Memorandum of Understanding No. 4 with the Tahoe Truckee Education Association – Changes to the Truckee Elementary School Schedule.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 4 with the Tahoe Truckee Education Association – Changes to the Truckee Elementary School Schedule'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

18.2 Approve the Start Date and End Date for the 2025-2026 School Calendar

The Board is responsible for setting the beginning and ending dates for the School Calendar.

Recommendation: Approve the start date and end date for the 2025-2026 School Calendar.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the start date and end date for the 2025-2026 School Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Denyelle Nishimori Yes

19.0 Student Services

19.1 First Read of New TTUSD Athletic and Extracurricular Participation Policy

This newly developed guidance defines the Tahoe Truckee Unified School District Policy on athletic and extracurricular activities participation for students who attend Charter Schools, Private Schools, or who are Homeschooled, but reside within district boundaries.

Recommendation: Review the new policy and provide direction to bring back to the next regular board meeting for approval

20.0 First Read - Board Policy

20.1 First Read of Proposed Revision to Board Policy 6164.2, Guidance/Counseling Services

BP6164.2 Staff Report BP6164.2 Compared

Proposed revisions to the board policy are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

21.0 Board Business

21.1 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

22.0 Second Closed Session

22.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

22.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

22.3 Public Employment Certificated, Classified, Confidential, and Management

23.0 Report out Action from Closed Session

24.0 Adjournment

There being no further business, the meeting was adjourned at 8:37 p.m.