

MEMORANDUM OF UNDERSTANDING BETWEEN TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT ("District") AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS TAHOE TRUCKEE CHAPTER NO. 383 ("CSEA")

Reclassification and New Job Descriptions in the Technology Services Department

This Agreement was made and entered into this day, December 6, 2023, by and between Tahoe Truckee Unified School District ("District") and California School Employees Association and its Tahoe Truckee Chapter NO. 383 ("CSEA") collectively referred to as the ("Parties") regarding issues related to the reclassification and new job descriptions in the Technology Services Department.

- 1. Technology Services Specialist I (12 months, range 24)
a. The new job description incorporates the job duties from the Help Desk position and includes expanded job duties to better align with the changing needs of the Technology Department and creates a ladder for employee growth within the department.
b. The District will reclassify the current Help Desk (range 14) employee (# 2963) to Technology Services Specialist I retroactive effective July 1, 2023. At this time, the District intends to not refill the Technology Help Desk position.
c. As stated above, some of the duties in the Help Desk position have been included in the new Technology Services Specialist I job description. If a future need to fill the Help Desk position arises, the District will advertise said position.
d. The current employee shall maintain their original Help Desk seniority date in the new position.
2. Technology Services Specialist II is a retitling of the current Technology and Information Services Technician job description. The range will remain at 33.
a. The incumbents in the Technology Services Specialist position will be retitled.
b. The incumbents in the Technology Services Specialist position will retain their seniority in the newly retitled Technology Services Specialist II position.

This MOU shall fully and finally complete negotiations related to the reclassification and creation/edits of new positions in the Technology Services Department.

Dated: 12/15/23

For the Association:

Malissa Cruz (handwritten signature)

Malissa Cruz, CSEA 383 President

Dated: 1/3/24

For the District:

Michael Shepherd (handwritten signature)

Michael Shepherd, Executive Director, HR

Keaton Kramer (handwritten signature)

Keaton Kramer, Superintendent Chief Learning Officer