

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, May 4, 2022 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Dianna Driller
 Gaylan Larson
 Kirsten Livak

ALSO IN ATTENDANCE:

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call To Order

President Szczurek called the meeting to order at 4:32 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

3.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:32 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report Out any Action Taken in Closed Session

No reportable action taken in closed session.

6.0 Approval of Agenda

6.1 Approve May 4, 2022, Board Meeting Agenda

Recommendation: Approve May 4, 2022, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve May 4, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

Public comments can be viewed at tahoetruckeemedia.org.

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

9.0 Resolution

9.1 Approve Resolution No. 22-2021-2022 School Lunch Hero Day, May 6, 2022

Each year, the California State Assembly recognizes the hard and dedicated service provided by California School Food Services Staff. The State of California declares the first Friday in May as School Lunch Hero Day in California. Tahoe Truckee Unified School District Board of Education would like to thank the school food services staff for their service to our students and community.

Recommendation: Approve Resolution No. 22-2021-2022 School Lunch Hero Day, May 6, 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 22-2021-2022 School Lunch Hero Day, May 6, 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

9.2 Approve Resolution No. 23-2021-2022 National Teacher Appreciation Week May 2-6, 2022, and California Day of the Teacher May 11, 2022

This year, the National Teacher Appreciation Day is May 3, 2022, with Teacher Appreciation Week celebrated May 2-6, 2022, and the California Day of the Teacher on May 11, 2022.

Recommendation: Approve Resolution No. 23-2021-2022 National Teacher Appreciation Week May 2-6, 2022, and California Day of the Teacher May 11, 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 23-2021-2022 National Teacher Appreciation Week May 2-6, 2022, and California Day of the Teacher May 11, 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

9.3 Approve Resolution No. 24-2021-2022 in Recognition of Classified School Employee Week and Tahoe Truckee Unified School District's Excellent Classified Staff, May 15-21, 2022

The week of May 15-21, 2022, has been designated as Classified School Employee Week in California. The classified staff of the Tahoe Truckee Unified School District continues to provide valuable service to students, other staff members, and the community and has a direct effect on the quality of the District's educational program. Therefore, recognition of classified employees is most deserved.

Recommendation: Approve Resolution No. 24-2021-2022 in Recognition of Classified School Employee Week and Tahoe Truckee Unified School District's Excellent Classified Staff, May 15-21, 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 24-2021-2022 in Recognition of Classified School Employee Week and Tahoe Truckee Unified School District's Excellent Classified Staff, May 15-21, 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

9.4 Approve Resolution No. 25-2021-2022 in Recognition of National School Nurse Day, May 11, 2022

School Nurses have served a critical role in improving public health and in ensuring student's academic success for more than one hundred years. This year, Wednesday, May 11, 2022, has been designated as "National School Nurse Day."

Recommendation: Approve Resolution No. 25-2021-2022 in Recognition of National School Nurse Day, May 11, 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 25-2021-2022 in Recognition of National School Nurse Day, May 11, 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

9.5 Approve Resolution No. 26-2021-2022 Mental Health Awareness Month, May 2022

This resolution recognizes May 2022 as Mental Health Awareness Month to enhance public awareness of mental health and dispel the stigma surrounding it.

Recommendation: Approve Resolution No. 26-2021-2022 Mental Health Awareness Month, May 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 26-2021-2022 Mental Health Awareness Month, May 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

10.0 Donation

10.1 Accept Donation from Tahoe Mountain Resorts Foundation for Sagehen Outdoor Education Program

The Sagehen Outdoor Education Program is a partnership between TTUSD, Sagehen Creek Field Research Station, and the Sierra Watershed Education Program. The Tahoe Mountain Resorts Foundation has awarded a donation in the amount of \$5,000.00 to assist in funding the educational program.

Recommendation: Accept Donation from Tahoe Mountain Resorts Foundation for Sagehen Outdoor Education Program

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Donation from Tahoe Mountain Resorts Foundation for Sagehen Outdoor Education Program'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

11.0 Grant

11.1 Accept Grant from Bessie Minor Swift Foundation for Summer Writing Program

The Bessie Minor Swift Foundation has awarded a grant on behalf of the Sierra Sun. The award is for a program promoting a love of writing and reading while strengthening student's writing skills. The writing activities will be performed during the Tahoe Truckee Unified School Summer Program.

Recommendation: Accept Grant from Bessie Minor Swift Foundation for Summer Writing Program

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant from Bessie Minor Swift Foundation for Summer Writing Program'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes
Gaylan Larson Yes

Kirsten Livak Yes

12.0 Presentation

12.1 Measure U Citizens' Oversight Committee 2018-2019, 2019-2020, and 2020-2021 Combined Annual Report

The Measure U Citizens' Oversight Committee Chair will present the Measure U Citizens' Oversight Committee 2018-2019, 2019-2020, and 2020-2021 Combined Annual Report

Recommendation: Review and Approve the Measure U Citizens' Oversight Committee 2018-2019, 2019-2020, and 2020-2021 Combined Annual Report

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Review and Approve the Measure U Citizens' Oversight Committee 2018-2019, 2019-2020, and 2020-2021 Combined Annual Report'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

13.0 Consent Agenda

13.1 Approve Warrants, Contracts, and Donations for the May 4, 2022 Board Meeting

Warrants, Contracts, and Donations for the May 4, 2022, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the May 4, 2022, Board Meeting

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the May 4, 2022, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

13.2 Approve Personnel Action Report for May 4, 2022

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for May 4, 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for May 4, 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

14.0 Consent Items Pulled for Discussion/Approval

15.0 Association Report and Comment

15.1 CSEA - California School Employees Association

15.2 TTEA - Tahoe Truckee Education Association

16.0 Educational Services

16.1 First Read - A-G Completion Improvement Grant (High School Only)

The A-G Completion Improvement Grant Program is for the purpose of providing additional supports to Local Educational Agencies (LEA) to help increase the number of California high school pupils, particularly unduplicated pupils, who graduate from high school with A-G eligibility.

Recommendation: Review the A-G Completion Improvement Grant and provide direction to bring it back for approval at the next board meeting.

A) Curriculum and Instruction

16.2 First Read of Proposed New High School Course for 2022-2023 School Year - Journalism 1

Staff Report First Read of 2022-2023 New High School Course - Journalism 1 TTUSD Course Description Form Journalism 1

Journalism 1 class is for the college-bound student interested in careers in journalism, news media, and publishing industries.

Recommendation: Review and provide direction on course adoption

17.0 Personnel

17.1 Approve Proposed New Job Description Accountability Measures and Data Systems Teacher on Special Assignment (TOSA)

Board Item Staff Report Job Description - Draft

The Accountability Measures and Data Systems (TOSA) position provides support in developing, implementing, monitoring, and sustaining a comprehensive student data and assessment system that connects assessment to instruction and facilitates the use of assessment results to improve instruction and intervention. This new job description is for (2) temporary positions for the 2022-2023 school year and is being presented to the Board for review and approval.

Recommendation: Approve Proposed New Job Description Accountability Measures and Data Systems Teacher on Special Assignment (TOSA)

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed New Job Description Accountability Measures and Data Systems Teacher on Special Assignment (TOSA)'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

18.0 Business Services

A) Facilities

18.1 Award Bid Package and Approve Contractor's Agreement #22-28-05 with Allegro General Contractors the Lowest Responsive and Responsible Bidder for the Alder Creek Middle School Wellness Center Project

This bid award and contractor agreement are for the construction of a new Wellness Center at Alder Creek Middle School

Recommendation: Award Bid Package and Approve Contractor's Agreement #22-28-05 with Allegro General Contractors the Lowest Responsive and Responsible Bidder for the Alder Creek Middle School Wellness Center Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award Bid Package and Approve Contractor's Agreement #22-28-05 with Allegro General Contractors the Lowest Responsive and Responsible Bidder for the Alder Creek Middle School Wellness Center Project'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

19.0 Board Business

19.1 Comments of Board Members

The comments of the board members can be viewed at tahoetruckeemedia.org.

20.0 Second Closed Session

20.1 Public Employment Certificated, Classified, Confidential, and Management

20.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

20.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

21.0 Report out Action from Closed Session

22.0 Adjournment

There being no further business, the meeting was adjourned at 6:52 p.m.