

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, November 20, 2024 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Patrick Mooney
 Denyelle Nishimori

ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

President Driller called the meeting to order at 4:28 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

3.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.3 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:30 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

6.0 Approval of Agenda

6.1 Approve November 20, 2024, Board Meeting Agenda

Recommendation: Approve November 20, 2024, Board Meeting Agenda

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve November 20, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

8.0 School Showcase

The Principal of Kings Beach Elementary School provided an update to the board.

8.1 Kings Beach Elementary School Showcase

9.0 Superintendent's Report

9.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

10.0 Resolution

10.1 Resolution No. 16-2024-2025 - Recognizing National Special Education Day and Special Educator Appreciation Week

National Special Education Day is observed annually on December 2. This day marks the anniversary of our nation's first federal special education law, which was signed by President Gerald Ford on December 2, 1975. This law made education available to all American children, and it provided the foundation for the highly specialized and inclusive programs that we have today. The Tahoe Truckee Unified School District would like to take this opportunity to formally acknowledge our team of special educators by recognizing December 2, 2024, as our fourth observance of Special Education Day and designating the week of December 2 through 6 as Special Educator Appreciation Week.

Recommendation: Approve Resolution No. 16-2024-2025 - Recognizing National Special Education Day and Special Educator Appreciation Week.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 16-2024-2025 - Recognizing National Special Education Day and Special Educator Appreciation Week'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

11.0 Donation

11.1 Accept Donation from Truckee Elementary PTO for Truckee Elementary Classroom Materials for All Grades

Truckee Elementary PTO generously provides a donation in the amount of \$14,500.00 to help purchase classroom materials for the Truckee Elementary School classrooms for all grades.

Recommendation: Accept the donation from Truckee Elementary PTO for Truckee Elementary classroom materials for all grades.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from Truckee Elementary PTO for Truckee Elementary classroom materials for all grades'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

12.0 Consent Agenda

12.1 Approve Personnel Action Report for November 20, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for November 20, 2024.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for November 20, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

12.2 Approve Date for Annual Organizational Meeting in December 2024

The date and time of the annual organizational meeting must be selected by the governing board at the regular meeting held immediately prior to December 18, 2024, unless otherwise provided by a policy or bylaw of the governing board.

Recommendation: Approve December 18, 2024, as the annual organizational meeting date for the Board of Education for the Tahoe Truckee Unified School District.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve December 18, 2024, as the annual organizational meeting date for the Board of Education for the Tahoe Truckee Unified

School District'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.3 Approve Proposed Revisions to Board Policies and Administrative Regulations 4127/4227/4327 - Temporary Athletic Team Coaches

Proposed revisions to Board Policies and Administrative Regulations were presented to the Board for review on November 6, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to Board Policies and Administrative Regulations 4127/4227/4327 - Temporary Athletic Team Coaches.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Board Policies and Administrative Regulations 4127/4227/4327 - Temporary Athletic Team Coaches'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.4 Approve Proposed Revisions to Board Policies and Administrative Regulations 4161/4261/4361 - Leaves

Proposed revisions to Board Policies and Administrative Regulations were presented to the Board for review on November 6, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to Board Policies and Administrative Regulations 4161/4261/4361 - Leaves.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Board Policies and Administrative Regulations 4161/4261/4361 - Leaves'. Upon a roll call vote being

taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.5 Approve Proposed Revisions to Administrative Regulations 4161.1/4361.1 - Personal Illness/Injury Leave

Proposed revisions to Administrative Regulations were presented to the Board for review on November 6, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to Administrative Regulations 4161.1/4361.1 - Personal Illness/Injury Leave.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Administrative

Regulations 4161.1/4361.1 - Personal Illness/Injury Leave'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.6 Approve Proposed Revisions to Administrative Regulations 4161.2/4261.2/4361.2 - Personal Leaves

Proposed revisions to Administrative Regulations were presented to the Board for review on November 6, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to Administrative Regulations 4161.2/4261.2/4361.2 - Personal Leaves.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Administrative Regulations 4161.2/4261.2/4361.2 - Personal Leaves'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.7 Approve Proposed Revisions to Administrative Regulations 4261.1 - Personal Illness/Injury Leave

Proposed revisions to Administrative Regulation were presented to the Board for review on November 6, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to Administrative Regulation 4261.1 - Personal Illness/Injury Leave.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Administrative Regulation 4261.1 - Personal Illness/Injury Leave'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.8 Approve Proposed Truckee High School Overnight Field Trip to Orange County, CA, from April 25 to April 29, 2024

Truckee High School band students are set to embark on an unforgettable adventure to Orange County, CA, from April 25-29, 2025. This once-in-a-lifetime experience will provide students with extraordinary opportunities.

Recommendation: Approve the proposed Truckee High School overnight field trip to Orange County, CA, from April 25 to April 29, 2024.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Truckee High School overnight field trip to Orange County, CA, from April 25 to April 29, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.9 Approve Proposed Revisions to Board Policy 4040 and Exhibit 4040-E - Employee Use of Technology

Proposed revisions to the Board Policy and Exhibit were presented to the Board during the November 6, 2024, board meeting.

Recommendation: Approve the proposed revisions to Board Policy 4040 and Exhibit 4040-E - Employee Use of Technology.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Board Policy 4040 and Exhibit 4040-E - Employee Use of Technology'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.10 Approve Proposed Revisions to Board Policy 6163.4 and Exhibit 6163.4-E - Student Use of Technology

Proposed revisions to the Board Policy and Exhibit were presented to the Board during the November 6, 2024, board meeting.

Recommendation: Approve the proposed revisions to Board Policy 6163.4 and Exhibit 6163.4-E - Student Use of Technology.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Board Policy 6163.4 and Exhibit 6163.4-E - Student Use of Technology'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.11 Approve Proposed High School Course for School Year 2024-2025, Law I

This semester-long course comprehensively introduces the state and federal justice systems. Explore the intricacies of different legal divisions, master trial practices, and develop a strong ethical foundation through rigorous research, writing, and real-world applications.

Recommendation: Approve course adoption. The first read was presented to the board during the November 6, 2024, board meeting.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve course adoption. The first read was presented to the board during the November 6, 2024, board meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Consent Items Pulled for Discussion/Approval

14.0 Educational Services

A) Curriculum and Instruction

14.1 First Read of Proposed High School Course for School Year 2025-2026, AP Spanish Literature

High School Students will enjoy exploring Spanish and Latin American literature from the medieval to the 21st century. This course delves into significant works, examining their historical, cultural, and social contexts to gain deeper insights into their meanings.

Recommendation: Review the course description and provide direction to bring it back for the next board meeting.

15.0 Business Services

A) Facilities

15.1 Approve Change Order #22-31-06 CO#01 between Tahoe Truckee Unified School District and CORE Construction Inc., dba CORE West Inc., for the North Tahoe Campus Modernization Lease-Leaseback Project

This change order cost includes install an ADA path of travel and driveway connection, repair exterior air intake hood and stucco damages, and install handrails.

Recommendation: Approve Change Order #22-31-06 CO#01 between Tahoe Truckee Unified School District and CORE Construction Inc., dba CORE West Inc., for the North Tahoe Campus Modernization Lease-Leaseback Project.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Change Order #22-31-06 CO#01 between Tahoe Truckee Unified School District and CORE Construction Inc., dba CORE West Inc., for the North Tahoe Campus Modernization Lease-Leaseback Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.2 Approve Reimbursement Agreement for Reciprocal Parking By and Between Tahoe Cross-Country Ski Education Association and Tahoe Truckee Unified School District

Tahoe Cross-Country Ski Education Association agrees to reimburse the Tahoe Truckee Unified School District for the cost to construct a connecting driveway and walkway connecting the Lodge Property and the School Property.

Recommendation: Approve the Reimbursement Agreement for Reciprocal Parking By and Between Tahoe Cross-Country Ski Education Association and Tahoe Truckee Unified School District.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Reimbursement Agreement for Reciprocal Parking By and Between Tahoe Cross-Country Ski Education Association and Tahoe Truckee Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

B) Fiscal Services

15.3 Approve Agreement with the Town of Truckee for Educational and Governmental Television Services

This agreement authorizes the District to oversee the daily operations of Tahoe Truckee Media.

Recommendation: Approve agreement with the Town of Truckee for educational and governmental television services.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve agreement with the Town of Truckee for educational and governmental television services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

16.0 First Read - Board Policy

16.1 First Read and Proposed Revisions to Board Policies and Administrative Regulations 4119.11/4219.11/4319.11 - Sex Discrimination and Sex-Based Harassment

Proposed board policies and administrative regulations are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions to board policies and administrative regulations and provide direction to bring back to the next regular Board Meeting for approval.

16.2 First Read and Proposed Revisions to Board Policy and Administrative Regulation 4030 - Nondiscrimination in Employment

Proposed revisions to board policy and administrative regulation are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

16.3 First Read and Proposed Revisions to Board Policy 4033 - Lactation

Proposed revisions to board policy are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

17.0 Board Business

17.1 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

18.0 Second Closed Session

18.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

18.2 Public Employment Certificated, Classified, Confidential, and Management

18.3 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

19.0 Report out Action from Closed Session

20.0 Adjournment

There being no further business, the meeting was adjourned at 6:47 p.m.