



DATE: May 18, 2022

TO: Board of Education

FROM: Mrs. Carmen Ghysels, Superintendent Chief Learning Officer

SUBJECT: Approve Proposed Revisions to the Classified Management Job Description Coordinator of District Communications and Parent Engagement

PRESENTED BY: Joan Zappettini, Director of Human Resources

ACTION REQUESTED

Approve Proposed Revisions to the Classified Management Job Description Coordinator of District Communications and Parent Engagement

BACKGROUND INFORMATION

The original job description and title for the Coordinator of District Communications has been reviewed and revised by the Superintendent Chief Learning Officer to align with current and future needs of the district.

RESOURCES REQUIRED: General Fund

PREPARED BY: Joan Zappettini

Attachment: Proposed Job Description