

# TTUSD School-Sponsored Field Trip Request

## [Board Policy 6153](#)/[Administrative Regulation 6153](#) - School Sponsored Trips

**Principals:** Please review the interactive [Activity Matrix](#) to determine which color category this field trip falls under.

School: Truckee High School

Submission Date: 10/16/2023

Name of Staff Member Requesting School Trip: Craig Rowe

Email of Staff Member Requesting School Trip: crowe@@tusd.org

Name and Address of Trip Destination and/or Organization:

Model United Nations Conference, Stanford University

Trip Date/Time Start: 11/10/2023 12:00 PM Trip Date/Time End: 11/12/2023 6:00 PM

Transportation Method: District and Personal Vehicle(s) Staff/Parent Drivers: Staff & Parent

If using parent drivers, are current insurance certificates on file at the school office? N/A

**For Principal Use Only:** Color Category of Field Trip: Green

Educational Value:

The Model United Nations club and conference offers our students an extremely rigorous and deep learning opportunity. Each delegate is responsible for conducting research on an assigned country and public policy, write and submit an original research paper, develop rehearsed and improvised public speeches, and collaborate on passing policy resolutions with students from across California.

Trip Itinerary (list the trip itinerary and student activities):

Please see attached PDF document with trip itinerary, student delegates, parent/staff drivers, and hotel information.

Will students miss academic instruction? No

Please list the classes below:

Classroom Instruction Follow-Up/Assessment:

N/A. Due to holiday students will not miss any classroom instruction.

Students Attending (attach roster if additional space is needed):

Please see attached PDF document with trip itinerary, student delegates, parent/staff drivers, and hotel information.

Do any of your students have medical or physical conditions, medication information, allergies, severe behavior challenges, or any special education needs? No

Please list the name of the student(s) and needs below:

N/A

Names of Chaperones in Attendance:

Craig Rowe, Staff  
Karen Martin, Staff  
Mark Murrell, Parent  
\* Two more parent volunteers pending

Principal Approval: John Neuberger

Date: 10/16/2023

Business Services Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_

Date: \_\_\_\_\_

District Office Notes:

## **Itinerary:**

- Friday, November 10, 2023
  - All drivers and delegates meet at Truckee High in Mr. Rowe's room at noon, on road by 12.30pm
  - Arrive & check-in, Creekside Inn, Palo Alto, approx 4pm.
  - Opening speech practice, 5-6pm, hotel conference space
  - Dinner at Stanford Outdoor Mall, 7pm-9pm
  - Return to Hotel, Lights out 10.30pm
- Saturday, November 11, 2023
  - Breakfast at hotel, 7.00-7.30am
  - Arrive on Stanford campus by 8.30am, Morning committee sessions until 1pm
  - Lunch on campus
  - Afternoon committee session, 1pm-5pm
  - Return to hotel by 5.30pm, change for dinner
  - Dinner in downtown Palo Alto 7pm-9pm.
  - Return to hotel, lights out 10.30pm
- Sunday November 12, 2023
  - Breakfast at hotel, 7.00-7.30am
  - Arrive on Stanford campus by 8.30am, Morning committee sessions until 1pm
  - Lunch in Palo Alto, 1pm-2.30pm
  - Return to Truckee High approx 6pm

## **21 Students going**

**Drivers:** 26 delegate seats total

- Karen Martin:, [kmartin@ttusd.org](mailto:kmartin@ttusd.org)
  - TTUSD van driver: 7 delegate seats
- Craig Rowe: [crowe@ttusd.org](mailto:crowe@ttusd.org)
  - TTUSD van driver: 7 delegate seats
- Mark Murrell: [mmurrell@martiscamp.com](mailto:mmurrell@martiscamp.com)
  - Parent driver: 6 delegate seats

## **Hotel Info:**

Creekside Inn

3400 El Camino Real, Palo Alto, CA

(650) 213 - 4252