

TTUSD School-Sponsored Field Trip Request

Board Policy/Administrative Regulation 6153 - School Sponsored Trips

Board Policy 6153 [CLICK HERE]

Administrative Regulation 6153 [CLICK HERE]

School: Glenshire Elementary School

Submission Date: 02/03/2023

Name of Staff Member Requesting School Trip: Gretel Vargas

Email of Staff Member Requesting School Trip: gvargas@ttusd

Name and Address of Trip Destination and/or Organization:
Sacramento State Capitol and Sacramento Zoo

Trip Date/Time Start: 05/30/2023 9:50 AM Trip Date/Time End: 05/31/2023 1:30 PM

Transportation Method: Personal Vehicle(s) Staff/Parent Drivers: Parent

If using parent drivers, are current insurance certificates on file at the school office? Yes

Educational Value:

This field trip will connect to 5th grade Social Studies by visiting the CA State Capitol. In addition, it will connect to 5th grade ELA standards for reading, informational writing, and research about animal species at the Sacramento zoo. Another main focus for this field trip is team building among the 90+ 5th grade students at Glenshire.

Trip Itinerary (list the trip itinerary and student activities):

Tuesday, May 30

- Class tours of the Sacramento State Capitol
- Class tours of the railroad museum
- Time for academics + team building
- Evening tour + special program at the Sacramento zoo
- Students will camp in a special designated area at the zoo

- Wednesday, May 31. Breakfast at the zoo, more team building, return to GES

Will students miss academic instruction? Yes

Please list classes below:

The students will travel with the three 5th grade teachers at Glenshire. Students will miss math instruction for those days, but will have time for in-depth social studies at the capitol and the railroad museum, as well as hands on science that is connected to ELA while at the Sacramento zoo.

Classroom Instruction Follow Up/Assessment:

Each student will have a field trip journal for reading, writing, artwork, science, and reflections after team building activities.

Students Attending:

All 5th grade students at Glenshire Elementary. This is 90+ students, plus the three 5th grade teachers.

Do any of your students have medical or physical conditions, medication information, allergies, or severe behavior challenges which could interfere with student safety? No

Please list the name of the student(s) and needs below:

We will make prior arrangements for any students that require medication or additional staff support. Some of these arrangements will be extra staff members on the field trip (including an administrator), and a family member for students who may need more support.

Names of Chaperones in Attendance:

We do not have the final list of chaperones yet, but are recruiting chaperones from the cleared parent driver list.

Does this trip include a special needs or special student? Yes

Principal Approval: Rachael Kuttel

Date: 02/03/2023

Student Services Approval (if applicable): _____

Date: _____

Superintendent Approval: _____

Date: _____

District Office Notes: