



DATE: March 5, 2025

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Award Bid and Approve Contract with CDW Government LLC to Provide UPS Equipment under the ERATE Program

PRESENTED BY: Todd Rivera, Assistant Superintendent Chief Business Officer

ACTION REQUESTED

Award bid and approve contract with CDW Government LLC to provide UPS equipment under the ERATE program.

BACKGROUND INFORMATION

ERATE is a federally funded program that provides discounts to schools for telecommunications and telecommunications related services (including internet). The program operates through the Universal Service Administrative Company (USAC). Each year, TTUSD submits applications to USAC to receive discounts on telecommunications services such as internet/ethernet services (known as Category I Services) and internal connections/equipment maintenance (Category II Services). The level of discount is determined by the percentage of free and reduced students at each school site. Our current level of discount is 60%. The funding is generally delivered through reimbursements or credits on our telecommunications bills. The District is required to bid all eligible telecommunications-related services/equipment if ERATE funding is requested.

TTUSD advertised a Request for Proposal (RFP) for Category Two Equipment supporting a contract for UPS batteries at 15 sites. The contract shall be a fixed price contract for which the offered price will include all hardware associated with providing the products and services. The district has \$12,834.63 remaining in Category II funds that can applied to the purchase of UPS batteries.

The District received three (3) RFPs and evaluated each proposal using predetermined criteria. CDW Government LLC received the highest evaluation and was selected as the winning bidder. If batteries are installed in all UPS devices, the total contract cost would be \$39,795.46. The ERATE eligible cost would be \$12,834.63 and the District's portion of the cost would be \$26,960.83.

RESOURCES REQUIRED: Up to \$26,960.83 from General Fund

PREPARED BY: Laura Rowe, Business Services Coordinator, for Todd Rivera, Assistant Superintendent Chief Business Officer

Attachments:

- CDW Government LLC Request for Proposal Submittal
- Bid Evaluation Sheet
- TTUSD Agreement