

# APPROVED MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, January 8, 2025 (4:30 PM)

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### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Kirsten Livak  
                                 Patrick Mooney  
                                 Denyelle Nishimori

### ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

### 1.0 Call to Order

Member Nishimori called the meeting to order at 4:30 p.m.

### 2.0 Public Comment on Closed Session

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

### 3.0 Closed Session

**3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.2 Public Employment Certificated, Classified, Confidential, and Management**

### 4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:31 p.m.

### 5.0 Open Session/Report out Action Taken in Closed Session

**5.1 Open Session - President will Report out any Action Taken in Closed Session**

No reportable action was taken in closed session.

### 6.0 Approval of Agenda

**6.1 Approve January 8, 2025, Board Meeting Agenda**

**Recommendation:** Approve January 8, 2025, Board Meeting Agenda  
**ORIGINAL - Motion**

Member (**Patrick Mooney**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve January 8, 2025, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 7.0 Public Comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

## 8.0 Student Representative Report

### 8.1 Student Representatives Report

## 9.0 School Showcase

The Principal of Glenshire Elementary School provided an update to the board.

### 9.1 Glenshire Elementary School Showcase

## 10.0 Superintendent's Report

### 10.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 11.0 Recognition of Contribution to Educational Community

### 11.1 Superintendent CLO Kramer will Recognize Contributions of the Optimist Club of Truckee to the Educational Community

## 12.0 Resolution

### 12.1 Review and Approve Resolution No. 18-2024-2025 – Resolution of the Board of Education regarding Accounting of Developer Fees for Fiscal Year 2023-2024 pursuant to Government Code Sections 66001(d) and 66006(b)

The District collects fees on all new residential and commercial development located within its boundaries. The purpose of the fees ("developer or mitigation fees") is to mitigate the impact of the development on school facilities within the District. Per section 66006 of the Government Code, any local agency requiring payment of fees in connection to the approval of a development, must make certain information available to the public within 180 days of the close of each fiscal year.

**Recommendation:** Review and approve Resolution No. 18-2024-2025 – Resolution of the Board of Education regarding Accounting of Developer Fees for Fiscal Year 2023-2024 pursuant to Government Code Sections 66001(d) and 66006(b).

#### **ORIGINAL - Motion**

Member (**Patrick Mooney**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Review and approve the Annual Developer Fee Report and Five-Year Developer Fee Findings for the 2023-2024 fiscal year'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Kirsten Livak Yes

Patrick Mooney Yes  
Denyelle Nishimori Yes

## 13.0 Grant

### 13.1 Accept Grant from Rotary Club of Truckee for Mobile Vision Van

This donation will be used to partner with Vision to Learn for the use of their mobile vision van.

**Recommendation:** Accept the Rotary Club of Truckee grant for the Mobile Vision Van.

#### **ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the Rotary Club of Truckee grant for the Mobile Vision Van'.

Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### 13.2 Accept Grant from Excellence in Education to Purchase Books for 5th Grade Reading Buddy Program

This grant will be used to grow the preschool library so future 5th grade buddies will have access to these books. The 5th graders will all get a book to build their library at home as a thank you for supporting literacy.

**Recommendation:** Accept the grant from Excellence in Education to purchase books for the 5th Grade Reading Buddy Program.

#### **ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from Excellence in Education to purchase books for the 5th Grade Reading Buddy Program'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 14.0 Association Report and Comment

### 14.1 CSEA - California School Employees Association

### 14.2 TTEA - Tahoe Truckee Education Association

## 15.0 Consent Agenda

### 15.1 Approve Personnel Action Report for January 8, 2025

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

**Recommendation:** Approve the Personnel Action Report for January 8, 2025.

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for January 8, 2025'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## **15.2 Adopt Proposed New Administrative Regulations and Exhibits 4119.12/4219.12/4319.12 - Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures**

Proposed new Administrative Regulations and Exhibits were presented to the Board for review on December 18, 2024, as recommended by the model provided by CSBA.

**Recommendation:** Adopt the proposed new Administrative Regulations and Exhibits 4119.12/4219.12/4319.12 - Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures.

### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Adopt the proposed new Administrative Regulations and Exhibits 4119.12/4219.12/4319.12 - Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## **16.0 Consent Items Pulled for Discussion/Approval**

### **17.0 Board Business**

#### **17.1 Comments of Board Members**

The board members' comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### **18.0 Second Closed Session**

#### **18.1 Public Employment Certificated, Classified, Confidential, and Management**

**18.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

### **19.0 Report out Action from Closed Session**

### **20.0 Adjournment**

There being no further business, the meeting was adjourned at 6:34 p.m.