

# APPROVED MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, February 2, 2022 (4:30 PM)

---

### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek  
                                 Kirsten Livak

**ALSO IN ATTENDANCE:** Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

### 1.0 Call To Order

President Szczurek called the meeting to order at 4:33 p.m.

### 2.0 Public Comment on Closed Session

**2.1 General Public Comment on Closed Session Item - Three (3) minutes per comment for a total of 30 minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.**

### 3.0 Closed Session

**3.1 Public Employment Certificated, Classified, Confidential, and Management**

**3.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

### 4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:31 p.m.

### 5.0 Open Session/Report out Action Taken in Closed Session

**5.1 Open Session - President will Report Out any Action Taken in Closed Session**

No reportable action taken in closed session.

### 6.0 Approval of Agenda

**6.1 Approve February 2, 2022, Board Meeting Agenda**

**Recommendation:** Approve February 2, 2022, Board Meeting Agenda

**ORIGINAL - Motion**

Member (**Kirsten Livak**) Moved, Member (**Dianna Driller**) Seconded to approve the **ORIGINAL** motion 'Approve February 2, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 7.0 Superintendent's Report

### 7.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 8.0 Resolution

### 8.1 Approve Resolution No. 14-2021-2022 - National School Counseling Week, February 7-11, 2022

National School Counseling Week 2022, "School Counselors: Better Together," will be celebrated from February 7-11, 2022, to focus public attention on the unique contribution of professional school counselors within U.S. school systems. National School Counseling Week, sponsored by ASCA, highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. National School Counseling Week is always celebrated the first full week in February.

**Recommendation:** Approve Resolution No. 14-2021-2022 - National School Counseling Week, February 7-11, 2022

#### **ORIGINAL - Motion**

Member (**Kirsten Livak**) Moved, Member (**Dianna Driller**) Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 14-2021-2022 - National School Counseling Week, February 7-11, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 9.0 Donation

### 9.1 Accept Donation from North Tahoe Parent Teacher Organization (PTO) for Purchase of Couches for North Tahoe High School

NOTE: This item was included in the January 19, 2022, agenda, however, the meeting was adjourned before this item. Therefore, it is now being brought back. With a return to full, in person learning this year while still having to implement masking and distancing procedures, students have spread out throughout the building at lunch and break times. They often find themselves having to sit on the floor and eat their lunches. Students have asked for more couches to make spreading out at lunch and breaks be a more enjoyable and safe experience. Couches also enhance the positive school environment by making the hallways less sterile and more inviting.

**Recommendation:** Accept Donation from North Tahoe Parent Teacher Organization (PTO) for Purchase of Couches for North Tahoe High School

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Accept Donation from North Tahoe Parent Teacher Organization (PTO) for Purchase of Couches for North Tahoe High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## **9.2 Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities**

Tahoe Truckee Community Foundation Donation to the STEPP Program through the Wiesner Family Endowment Fund. Family prefers to not be recognized.

**Recommendation:** Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities

### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## **10.0 Grant**

### **10.1 Accept the Katz Amsterdam Foundation 2021-2022 Mental Health Grant**

Staff Report Grant Form TTCF/Katz Grant Application

The Katz Amsterdam Foundation thru the Tahoe Truckee Community Foundation donated \$10,000.00. This will be used to support student behavior health needs in the Tahoe/Truckee area during 2021-22 school year.

**Recommendation:** Accept the Katz Amsterdam Foundation 2021-2022 Mental Health Grant

### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Accept the Katz Amsterdam Foundation 2021-2022 Mental Health Grant'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## **11.0 Presentation**

### **11.1 Tahoe Truckee Workforce Housing Agency Update and Land Mapping Exercise**

Presentation (uploaded February 2, 2022)

Emily Vitas, Executive Director of the Truckee Tahoe Workforce Housing Agency will present an update on the work of the Truckee Tahoe Workforce Housing Agency and the land mapping exercise. Tahoe Truckee Unified School District is a founding member and funder of the Truckee Tahoe Workforce Housing Agency.

**Recommendation:** Information only

## 12.0 Consent Agenda

### 12.1 Approve North Tahoe High School Sponsored Trip Request to New York Performing Arts with the New 2022 Certificate of Insurance

Trip Itinerary Certificate of Insurance Seller of Travel

The board had previously approved this trip on November 9, 2021. The travel agency has now renewed its certificate of insurance for 2022. Thus, this item is being brought back to the board for approval.

**Recommendation:** Approve the North Tahoe High School Sponsored trip request to New York for New York Performing Arts the week of April 7 through April 12, 2022 with the new 2022 Certificate of Insurance

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the North Tahoe High School Sponsored trip request to New York for New York Performing Arts the week of April 7 through April 12, 2022 with the new 2022 Certificate of Insurance'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

### 12.2 Approve Personnel Action Report for February 2, 2022

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for February 2, 2022

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for February 2, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

### 12.3 Approve Warrants, Contracts, and Donations for the February 2, 2022 Board Meeting

Warrants, Contracts, and Donations for the February 2, 2022, Board Meeting

**Recommendation:** Approve Warrants, Contracts, and Donations for the February 2, 2022, Board Meeting

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the February 2, 2022, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

**12.4 Approve Adoption of Instructional Materials for High School**

The Savvas/Pearson texts offer the best narrative - clear, concise, not biased, well written, and visually compelling. These texts are easily the best written of all the materials we reviewed. The digital resources are extensive and engaging. Textbooks to consider are United States History, Economics, American Government, and Human Geography.

**Recommendation:** Approve Adoption of Instructional Materials for High School

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Adoption of Instructional Materials for High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

**12.5 Ratify Amended Contract with Licensed Staffing Company, Soliant Health, LLC**

Soliant Health, LLC, is an agency that provides services to school districts to address unmet staffing needs. In September 2021, TTUSD contracted with Soliant Health, LLC to provide speech/language services through June 2022. In December there was a change staffing thus ending the contract as written. This new contract provides services from January through June 2022.

**Recommendation:** Ratify Amended Contract with Licensed Staffing Company, Soliant Health, LLC

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Ratify Amended Contract with Licensed Staffing Company, Soliant Health, LLC'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

**12.6 Approve Amended Nevada County Wellness Services Contract for 2021-2022**

Nevada County MHA extended the TTUSD 2021-2022 Wellness Contract of \$50,587 by \$50,000 to support the start-up of the middle school Wellness Centers at Alder Creek Middle School and North Tahoe School. This new \$50,000 is one-time funding that can be used for the Wellness Center start-up costs: furniture, supplies, computers, hosting, trainings, and staff extra duty time.

**Recommendation:** Approve Amended Nevada County Wellness Services Contract for 2021-2022

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Amended Nevada County Wellness Services Contract for 2021-2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

**12.7 Approve Interlocal Contract (Interdistrict) for Variance Transfers between Tahoe Truckee Unified School District and Washoe County School District for the 2022-2023 School Year**

The Interlocal Contract Agreement (Interdistrict) for variance transfers between Tahoe Truckee Unified School District and Washoe County School District for the 2022-2023 School Year is being presented to the board for approval.

**Recommendation:** Approve Interlocal Contract (Interdistrict) for Variance Transfers between Tahoe Truckee Unified School District and Washoe County School District for the 2022-2023 School Year

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Interlocal Contract (Interdistrict) for Variance Transfers between Tahoe Truckee Unified School District and Washoe County School District for the 2022-2023 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

**13.0 Consent Items Pulled for Discussion/Approval**

**14.0 Association Report and Comment**

**14.1 CSEA - California School Employees Association**

**14.2 TTEA - Tahoe Truckee Education Association**

**15.0 Educational Services**

**A) Curriculum and Instruction**

**15.1 First Read of Adoption of Instructional Materials for High School - World History**

NOTE: This item was included in the January 19, 2022, agenda, however, the meeting was adjourned before this item. Therefore, it is now being brought back. World history is more than the “story” of our past. Its consequences can be felt today and may impact our future. World History Interactive is a modern, inquiry-based social studies curriculum that promotes critical thinking, immersive experiences, and informed action. It leverages the C3 Framework to make world history experiential and culturally relevant for all students.

**Recommendation:** Review and provide direction on the proposed adoption of instructional materials for High School - World History

## 16.0 Personnel

### 16.1 Approve Revisions to the Classified Salary Schedule

Revisions to the Classified Salary Schedule are being Presented to the Board for Review and Approval.

**Recommendation:** Approve Revisions to the Classified Salary Schedule

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Revisions to the Classified Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 17.0 First Read - Board Policy

### 17.1 First Read of Proposed Revisions to Board Policy 3516.5 Emergency Schedules

NOTE: This item was included in the January 19, 2022, agenda, however, the meeting was adjourned before this item. Therefore, it is now being brought back. Updated to reflect NEW LAW (AB 130, 2021) requiring districts applying to the Superintendent of Public Instruction to obtain apportionment credit for days and minutes lost due to emergency closure after September 1, 2021.

**Recommendation:** First Read of Proposed Revisions to Board Policy 3516.5 Emergency Schedules, and provide direction to bring back to the next Regular Board Meeting

### 17.2 First Read of Proposed Revisions to Board Policy 4131 Staff Development

NOTE: This item was included in the January 19, 2022, agenda, however, the meeting was adjourned before this item. Therefore, it is now being brought back. Updated to incorporate concepts of student well-being and social-emotional development and learning as it relates to professional development.

**Recommendation:** First Read of Proposed Revisions to Board Policy and Administrative Regulation 4131 Staff Development

### 17.3 First Read of Proposed Revisions to Board Policy 6120 Response to Instruction and Intervention

NOTE: This item was included in the January 19, 2022, agenda, however, the meeting was adjourned before this item. Therefore, it is now being brought back. Updated to emphasize the importance of learning and behavioral outcomes and progress monitoring.

**Recommendation:** First Read of Proposed Revisions to Board Policy 6120 Response to Instruction and Intervention, and provide direction to bring back to the next Regular Board Meeting

## **18.0 Public Comment**

**18.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.**

The public comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **19.0 Board Business**

### **19.1 Comments of Board Members**

The comments of the board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **20.0 Second Closed Session**

### **20.1 Public Employment Certificated, Classified, Confidential, and Management**

**20.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

### **20.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

## **21.0 Report out Action from Closed Session**

## **22.0 Adjournment**

There being no further business, the meeting was adjourned at 7:29 p.m.