

APPROVED MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Wednesday, January 20, 2021 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kim Szczurek
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call to Order

President Szczurek called the meeting to order at 4:30 p.m.

2.0 Public Comment on Closed Session Item

2.1 General Public Comment on Closed Session Item - Three (3) minutes per comment for a total of 30 minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

No public comment

3.0 Closed Session

3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

3.2 Public Employment Certificated, Classified, Confidential, and Management

3.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:32 p.m.

5.0 Open Session/Report Out Action Taken in Closed Session

5.1 5:30 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

6.0 Approval of Agenda

6.1 Approve January 20, 2021, Board Meeting Agenda

Recommendation: Approve January 20, 2021, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve January 20, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

Public comments uploaded in the minutes library.

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent Chief Learning Officer's report can be viewed at tahoetruckeemedia.org.

BREAK from 7:0 p.m. to 7:06 p.m.

9.0 Resolution

9.1 Resolution No. 10-2020-2021 Tahoe Truckee Unified School District Adopting Prequalification Process for Prime Contractors Pursuant to Public Contract Code 20111.5 and 20111.6

Resolution

Public Contract Code requires school districts to have prime contractors submit a prequalification for specified projects and State funding eligibility. As the District moves forward with construction projects, this resolution will ensure that the District is compliant by standardizing a prime contractor's prequalification process.

Recommendation: Approve Resolution No. 10-2020-2021 Tahoe Truckee Unified School District Adopting Prequalification Process for Prime Contractors Pursuant to Public Contract Code 20111.5 and 20111.6

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 10-2020-2021 Tahoe Truckee Unified School District Adopting Prequalification Process for Prime Contractors Pursuant to Public Contract Code 20111.5 and 20111.6'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes

Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

9.2 Resolution No. 11-2020-2021 Tahoe Truckee Unified School District Adopting Prequalification Process for Mechanical, Electrical, and Plumbing Contractors Pursuant to Public Contract Code 20111.5 and 20111.6

Resolution

Public Contract Code requires school districts to have first-tier mechanical, plumbing, and electrical (MEP) subcontractors to submit a prequalification for specified projects and State funding eligibility. As the District moves forward with construction projects, this resolution will ensure that the District is compliant by standardizing a subcontractor's prequalification process.

Recommendation: Approve Resolution No. 11-2020-2021 Tahoe Truckee Unified School District Adopting Prequalification Process for Mechanical, Electrical, and Plumbing Contractors Pursuant to Public Contract Code 20111.5 and 20111.6

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 11-2020-2021 Tahoe Truckee Unified School District Adopting Prequalification Process for Mechanical, Electrical, and Plumbing Contractors Pursuant to Public Contract Code 20111.5 and 20111.6'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.0 Donation

10.1 Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities

Tahoe Truckee Community Foundation Donation to the STEPP Program through the Wiesner Family Endowment Fund. Family prefers to not be recognized.

Recommendation: Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.2 Accept Donation from Mountain Home Center for Snowboard Helmets for Truckee High School

Mountain Home Center is generously donating \$1,082.50 for POC helmets for the Truckee High School Snowboard Team.

Recommendation: Accept Donation from Mountain Home Center for Snowboard Helmets for Truckee High School

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Donation from Mountain Home Center for Snowboard Helmets for Truckee High School'. Upon a roll call vote being taken, the vote was: Aye:

5 Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.0 Grant

11.1 Accept Grant from Tahoe Truckee Community Foundation for Distance Learning

Grant for DL from TTFC Grant Form for DL from TTFC
Tahoe Truckee Community Foundation generously provided a grant in the amount of \$5,000.00 in support of TTUSD's Distance Learning.

Recommendation: Accept Grant from Tahoe Truckee Community Foundation for Distance Learning in the amount of \$5,000.00.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant from Tahoe Truckee Community Foundation for Distance Learning in the amount of \$5,000.00'. Upon a roll call vote being taken, the

vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.2 Accept the Katz Amsterdam Foundation 2020-2021 Mental Health Grant

TTCF/Katz Grant Contract

The Katz Amsterdam Foundation thru the Tahoe Truckee Community Foundation donated an additional \$25,000.00. This will be used to support student behavior health needs in the Tahoe/Truckee area during 2020-21 school year. No application was required for this grant money.

Recommendation: Accept the Katz Amsterdam Foundation 2020-2021 Mental Health Grant

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the Katz Amsterdam Foundation 2020-2021 Mental Health Grant'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion

Carried. 5 - 0

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes

Kirsten Livak Yes

11.3 Accept Grant from Martis Camp Community Foundation for Sagehen Outdoor Education Program

The Sagehen Outdoor Education Program is a partnership between TTUSD, Sagehen Creek Field Research Station, and the Sierra Watershed Education Program. The Martis Camp Community Foundation has awarded a grant in the amount of \$11,000.00 to assist in funding the educational program.

Recommendation: Accept Grant from Martis Camp Community Foundation for Sagehen Outdoor Education Program

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant from Martis Camp Community Foundation for Sagehen Outdoor Education Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.0 Negotiations

12.1 Consideration and Public Notice of the Tahoe Truckee Education Association's [TTEA] Initial Proposal to Tahoe Truckee Unified School District [TTUSD] Regarding Certificated Unit Collective Bargaining Agreement Negotiations Sessions 2020-2021

TTEA Initial Proposal 2020-2021

Recommendation: Staff recommends that the Board approve TTEA's proposal and provide direction to staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with TTEA.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Staff recommends that the Board approve TTEA's proposal and provide direction to staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with TTEA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.2 Consideration and Public Notice of the Tahoe Truckee Unified School District's Initial Proposal to the Tahoe Truckee Education Association's [TTEA] Regarding Certificated Unit Collective Bargaining Agreement Negotiations Sessions 2020-2021

TTUSD's Initial Proposal 2020-2021

The District's Initial Proposal to TTEA is attached.

Recommendation: Staff recommends that the Board approve the District's proposal and provide direction to staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with TTEA.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Staff recommends that the Board approve the District's proposal and provide direction to staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with TTEA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

13.0 Consent Agenda

13.1 Approve Proposed Revisions to Board Policy and Administrative Regulation 4119.25/4219.25/4319.25 Political Activities of Employees

Proposed Revisions to Board Policy and Administrative Regulation 4119.25/4219.25/4319.25 Political Activities of Employees were presented to the Board for Review on January 6, 2021 and are Being Presented for Approval.

Recommendation: Approve Proposed Revisions to Board Policy and Administrative Regulation 4119.25/4219.25/4319.25 Political Activities of Employees

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to Board Policy and Administrative Regulation 4119.25/4219.25/4319.25 Political Activities of Employees'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

13.2 Approve Proposed Revisions to Board Policy 4140/4240/4340 Bargaining Units

Proposed Revisions to Board Policy 4140/4240/4340 Bargaining Units were Presented to the Board for Review on January 6, 2021 and are Being Presented for Approval.

Recommendation: Approve Proposed Revisions to Board Policy 4140/4240/4340 Bargaining Units

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to Board Policy 4140/4240/4340 Bargaining Units'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes

Kirsten Livak Yes

13.3 Approve Personnel Action Report for January 20, 2021

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for January 20, 2021

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for January 20, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

14.0 Consent Items Pulled for Discussion

15.0 Personnel

15.1 Approve the Revised Declaration of Need for Fully Qualified Educators for the 2020-2021 School Year

Revised Declaration of Need for Fully Qualified Educators for the 2020-2021 School Year

The Declaration of Need for Fully Qualified Educators (DON) is an annual form submitted to the Commission by California employing agencies as required by statute. The DON form contains the estimated number of emergency and limited assignment teaching permits that will be requested during the school year. In addition, the DON requires verification by the LEA that policies for conducting diligent searches to recruit fully credentialed individuals have been implemented.

Recommendation: Approve the Revised Declaration of Need for Fully Qualified Educators for the 2020-2021 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the Revised Declaration of Need for Fully Qualified Educators for the 2020-2021 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

15.2 Approve the Recommendation of Assignment to Teach for the 2020-2021 School Year

2020 - 2021 Assignment to Teach

A series of Education Code Sections allow for assignment, with adequate subject matter preparation, of teaching staff to teach outside their issued credential areas.

Recommendation: Approve the Recommendation of Assignment to Teach for the 2020-2021 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the Recommendation of Assignment to Teach for the 2020-2021 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

16.0 First Read - Board Policy

16.1 First Read of NEW Board Policy and Proposed Revisions to Administrative Regulation 4157/4257/4357 Employee Safety

NEW Policy Compared Regulation

Proposed NEW Board Policy and revisions to Administrative Regulation 4157/4257/4357 Employee Safety are being presented to the Board for review as recommended by the model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Review Proposed New Policy and Revisions to Regulation and Provide Direction to Bring Back to the Next Regular Board Meeting for Approval

16.2 First Read and Proposed Revisions to Administrative Regulation 4157.1/4257.1/4357.1 Work Related Injuries

Compared Regulation

Proposed revisions to Administrative Regulation 4157.1/4257.1/4357.1 Work Related Injuries are being presented to the Board for review as recommended by the model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Review Proposed Revisions and Provide Direction to Bring Back to the Next Regular Board Meeting for Approval

17.0 Board Business

17.1 Comments of Board Members

Board members comments can be viewed at tahoetruckeemedia.org.

18.0 Second Closed Session

18.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

18.2 Public Employment Certificated, Classified, Confidential, and Management

18.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

19.0 Report Out Closed Session

19.1 Open Session - President will Report Out any Action Taken in Closed Session

20.0 Adjourn

There being no further business, the meeting was adjourned at 7:54 p.m.