

APPROVED MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, May 15, 2024 (4:00 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

1.0 Teleconference

1.1 This meeting is being conducted by teleconference at the following locations: 11603 Donner Pass Road, Truckee, CA 96161. Members participating at this location: Denyelle Nishimori, Kirsten Livak, Cris Hennessey, and Pat Mooney. Dianna Driller will be located at 23 Brownston Street - Room 5, Wānaka 9305, New Zealand. Each Teleconference location is open to the public, and any public member has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

2.0 Call to Order

Clerk Hennessey called the meeting to order at 4:00 p.m.

3.0 Public Comment on Closed Session

3.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

4.0 Closed Session

4.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

4.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.3 Public Employment Certificated, Classified, Confidential, and Management

5.0 Call to Order, Pledge of Allegiance, and Roll Call

Clerk Hennessey reconvened the meeting at 5:33 p.m.

6.0 Open Session/Report out Action Taken in Closed Session

6.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

7.0 Approval of Agenda

7.1 Approve May 15, 2024, Board Meeting Agenda

Recommendation: Approve May 15, 2024, Board Meeting Agenda

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve May 15, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

8.0 Public Comment

8.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

9.0 School Showcase

9.1 Truckee Elementary School Showcase

The Principal of Truckee Elementary School provided an update to the board.

10.0 Retirees Celebration

10.1 Superintendent CLO Kramer will Recognize Tahoe Truckee Unified School Retirees

11.0 Superintendent's Report

11.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

12.0 Business Services

A) Facilities

12.1 Consideration of the Change of Use for a Portion of a District Land Parcel

The Scotty Lapp Foundation provided a presentation about the Skate Park to the Board of Education on April 24, 2024. They wish to build a Skate Park in Tahoe City in memory of Scotty Lapp. The TTUSD Board of Trustees will consider authorizing staff to work with Tahoe City Public Utility District (TCPUD) to develop an agreement that would allow the skate park to be constructed on a TTUSD-owned land parcel at 211 Grove St, Tahoe City, CA 96145, adjacent to existing ball fields and Tahoe Lake Elementary School.

Recommendation: Authorize district staff to work on an agreement with Tahoe City Public Utility District to change the use of the existing dog park located at 211 Grove Street, Tahoe City, CA, to a community skate park.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Authorize district staff to work on an agreement with Tahoe City Public Utility District to change the use of the existing dog park located at 211 Grove Street, Tahoe City, CA, to a community skate park'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.2 Approve Bid Package and Contractor’s Agreement #24-37-08 with GLA Morris Inc., the Lowest Responsive and Responsible Bidder for Truckee High School Field House Project 2024

The project will occur at the former Truckee High School pool building and consists of the following: Installation of synthetic turf, architectural finishes interior and paint, minor electrical and HVAC work. Alternate #1: Installation of a scoreboard at the Truckee High School soccer field.

Recommendation: Approve Bid Package and Contractor’s Agreement #24-37-08 with GLA Morris Inc., the Lowest Responsive and Responsible Bidder for Truckee High School Field House Project 2024

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Bid Package and Contractor’s Agreement #24-37-08 with GLA Morris Inc., the Lowest Responsive and Responsible Bidder for Truckee High School Field House Project 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Presentation

13.1 Approve the Tahoe Truckee Unified School District Language Access Plan

The Language Access Plan (LAP) represents the next chapter in our commitment to effective communication. This plan establishes a clear framework to ensure all students and families with Limited English Proficiency (LEP) have access to educational

resources. By fostering strong communication, the LAP empowers parents to actively participate in their child's education and promotes equity within our schools.

Recommendation: Approve the Tahoe Truckee Unified School District Language Access Plan.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the Tahoe Truckee Unified School District Language Access Plan'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.0 Resolution

14.1 Approve Resolution No. 26-2023-2024 - Requesting Collection of Measure AA Charges on Placer County Tax Rolls

This resolution provides a formal request to Placer County to collect Measure AA Charges on the Placer County Tax Rolls.

Recommendation: Approve Resolution No. 26-2023-2024 - Requesting Collection of Measure AA Charges on Placer County Tax Rolls.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 26-2023-2024 - Requesting Collection of Measure AA Charges on Placer County Tax Rolls'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.2 Approve Resolution No. 27-2023-2024 - Authorization for the Superintendent Chief Learning Officer of the District to Execute Tax Collection Contracts on Behalf of the District

This resolution allows the Superintendent Chief Learning Officer to act on behalf of the District in Nevada County to collect Measure AA Parcel Tax on TTUSD parcels within its county.

Recommendation: Approve Resolution No. 27-2023-2024 - Authorization for the Superintendent Chief Learning Officer of the District to Execute Tax Collection Contracts on Behalf of the District.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 27-2023-2024 - Authorization for the Superintendent Chief Learning Officer of the District to Execute Tax Collection Contracts on Behalf of the District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.0 Consent Agenda

15.1 Approve Personnel Action Report for May 15, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for May 15, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for May 15, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.2 Approve Proposed Truckee High School Overnight Field Trip to San Francisco, CA, from May 17 through May 19, 2024

Truckee High School art students will have the opportunity to visit exhibits and art galleries in San Francisco, California, from May 17 to May 19, 2024.

Recommendation: Approve the proposed Truckee High School overnight field trip to San Francisco, CA, from May 17 to May 19, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Truckee High School overnight field trip to San Francisco, CA, from May 17 to May 19, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.3 Approve Dannis Woliver Kelley Legal Services Agreement for 2024-2025 and 2025-2026 School Year

This agreement for professional services allows Tahoe Truckee Unified School District to use Dannis Woliver Kelley for legal services at the rates provided in the agreement.

Recommendation: Approve Dannis Woliver Kelley Legal Services Agreement for 2024-2025 and 2025-2026 School Year

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Dannis Woliver Kelley Legal Services Agreement for 2024-2025 and 2025-2026 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.4 Approve the Hosted Software License Agreement between Volunteer Systems Inc. and Tahoe Truckee Unified School District

The Hosted Software License Agreement is being presented to the Board for approval between Volunteer Systems Inc. and Tahoe Truckee Unified School District.

Recommendation: Approve the Hosted Software License Software Agreement between Volunteer Systems Inc. and Tahoe Truckee Unified School District.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Hosted Software License Software Agreement between Volunteer Systems Inc. and Tahoe Truckee Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

16.0 Consent Items Pulled for Discussion/Approval

17.0 Educational Services

A) Curriculum and Instruction

17.1 First Read of Adoption of Emergency Response Instructional Materials

By the end of the course, students will have the skills to evaluate incidents depending on the type, implement an action plan, and deliver the necessary action to serve the public effectively. The textbook will be displayed at the receptionist's desk at the District Office.

Recommendation: Review and provide direction on the proposed adoption of instructional materials for High School State Emergency Response Instructional Materials.

17.2 Approve Memorandum of Understanding Between Tahoe Truckee Unified School District and Aim High for Summer 2024 Program

Aim High and TTUSD are partnering to provide a summer school program beginning in June 2024 for up to 90 middle school students. This program will be housed at Kings Beach Elementary School for five weeks.

Recommendation: Approve Memorandum of Understanding between Tahoe Truckee Unified School District and Aim High for the summer 2024 program.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Memorandum of Understanding between Tahoe Truckee Unified School District and Aim High for the summer 2024 program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.0 Personnel

18.1 Approve Proposed Revisions to the Job Description and Job Title of the Heavy Duty Diesel Mechanic

The proposed revisions to the Heavy Duty Diesel Mechanic are being presented to the Board of Trustees with changes to the job title, salary range, and expanded duties and requirements for approval.

Recommendation: Approve the proposed revisions to the job description, salary range, and the new job title of the Heavy Duty Diesel Mechanic.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to the job description, salary range, and the new job title of the Heavy Duty Diesel Mechanic'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.2 Approve the Revised Job Description - Technology Services Specialist II

The proposed revisions to the Technology Services Specialist II are being presented to the Board of Trustees with changes to the job description, to include expanded duties and requirements and salary schedule for approval.

Recommendation: Approve the proposed revisions to the job description and salary range for the Technology Services Specialist II position.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to the job description and salary range for the Technology Services Specialist II position'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.3 Approve Memorandum of Understanding No. 12 with California Employees School Association Chapter No. 3 Revised Job Descriptions and Classified Salary Schedule - Heavy Diesel and Equipment Mechanic and Technology Services Specialist II

The Memorandum of Understanding No. 12 with California School Employees Association Chapter No. 383 - Revised job descriptions for the Heavy Duty Diesel Mechanic and Technology Services Specialist II, and the Classified Salary Schedule is being presented for review.

Recommendation: Approve the Memorandum of Understanding No. 12 with California School Employees Association Chapter No. 383 - New and revised job descriptions and

Classified Salary Schedule - Heavy Diesel and Equipment Mechanic and Technology Services Specialist II.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 12 with California School Employees Association Chapter No. 383 - New and revised job descriptions and Classified Salary Schedule - Heavy Diesel and Equipment Mechanic and Technology Services Specialist II'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.4 Approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

The Declaration of Need for Fully Qualified Educators (DON) is an annual form submitted to the Commission by California employing agencies as required by statute. The DON form contains the estimated number of emergency and limited assignment teaching permits that will be requested during the school year. In addition, the DON requires verification by the LEA that policies for conducting diligent searches to recruit fully credentialed individuals have been implemented.

Recommendation: Approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

19.0 First Read - Board Policy

19.1 First Read of Proposed Revisions to Board Policy 5131.9, Honesty

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions of Board Policy 5131.9, Honesty, and provide direction to bring back to the next regular Board Meeting for approval.

19.2 First Read of Proposed Revisions to Board Policy 6154, Homework/Makeup Work

Board Item Staff Report Board Policy 6154, Homework/Makeup Work BP 6154 Compared

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions of Board Policy 6154, Homework/Makeup Work, and provide direction to bring back to the next regular Board Meeting for approval.

19.3 First Read of Proposed Revisions to Board Policy 6162.5, Student Assessment

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions of Board Policy 6162.5, Student Assessment, and provide direction to bring back to the next regular Board Meeting for approval.

20.0 Board Business

20.1 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org.

21.0 Second Closed Session

21.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

21.2 Public Employment Certificated, Classified, Confidential, and Management

21.3 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

22.0 Report out Action from Closed Session

23.0 Adjournment

There being no further business, the meeting was adjourned at 8:00 p.m.